



CCTV - GDPR Privacy Information

Premises:

Durgates Lodge, Clapper Lane, Staplehurst, Kent TN12 0JS



CCTV Security System

This document should be read in conjunction with our GDPR policy, published on our website or available from our DPO, details below.



REASON

Our CCTV cameras are installed for the sole purpose of maintaining the security of this rural industrial estate.

There are several sideways and the cameras have been placed in order to cover all areas. The cameras are placed as listed:

- CAM 1. Driveway facing towards the main gates and roadway.
- CAM2. Elevated shot of whole site.
- CAM3. Outside Unit 4 & 5
- CAM4. Outside Unit 11
- CAM5. Back of Unit 5 & 10 Front of units 7 & 8
- CAM6. Outside Unit 11
- CAM7. Outside Units 1 & 3
- CAM8. Side driveway outside Unit 11.

The monitoring centre for these cameras are in the main office of Unit 11. Under the scrutiny of the DPO: Mrs Sharon Simpson.



INFORM

The entrance and site has clear signage throughout showing that the site is monitored by CCTV.



RETAIN

Our retention period is 30 days.

The system is maintained by:

JSB Security Systems

6 Court Broomes
East Sutton
Maidstone
Kent
ME17 3DH

A copy of JSB's privacy policy is available by post to the DPO, listed at the bottom of this document.



PERMIT

Any person whose image is recorded on our CCTV system has the right to request to see that footage.

Any request should be sent by post to:

Mrs Sharon Simpson

Whitebox3 Ltd

Unit 11 Durgates Lodge

Clapper Lane

Staplehurst

Kent TN12 0JS

There will be a charge of 10 pounds.

We reserve the right not to supply this footage if it is likely to put a criminal investigation at risk.